



# Honorary Commanders Program Information

## Tyndall AFB, FL

### INTENT

The 325th Fighter Wing Public Affairs office oversees the Tyndall Air Force Base Honorary Commanders Program on behalf of the 325th Fighter Wing Commander. The Honorary Commanders Program is a component of the base's Civic Leader Program, and is designed to engage, educate and empower community leaders at the local level to be unofficial spokespersons for the Department of the Air Force's Airmen and families. Program members serve as advisors and key communicators in the community, provide ideas and feedback to commanders as to how Air Force missions can be best accomplished, and monitor public attitudes toward the Air Force. The program helps to provide a greater ability to pulse community concerns and allows service members to become more connected with their local community.

### EXPECTATIONS

Active participation is the key element to program success as the program is based on relationships that allow for personal interaction and involvement with Tyndall Air Force Base and the local community. During their two-year term, Honorary Commanders participate in base social gatherings, ceremonies and unit functions such as the Air Force Ball, Honorary Commander Base Tour, Quarterly Load Competition, and Wing Award Ceremonies. Honorary Commanders will be expected to participate in at least one unit event quarterly.

Honorary Commander nominees *should*:

- Be a United States citizen of outstanding character, integrity and patriotism.
- Be a leader in local/regional/national community affairs.
- Be in a position to provide individual perspectives to senior Department of the Air Force leaders on Air and Space Forces initiatives, issues and other matters of interest.
- Be in a position to disseminate information about the Air and Space Forces to a broad cross section of the public and other prominent citizens in their area.
- Be able to interpret and affect public attitude toward the Air and Space Forces.
- Be able and willing to devote a reasonable amount of time as a civic leader for the installation.

Honorary Commander Nominees should *not*:

- Be an employee of the federal government.
- Be a federally elected or appointed official. Locally elected or appointed officials will be considered on a case-by-case basis.
- Be an active member of the National Guard or a member of the Ready Reserve (Selected), Individual Ready Reserve, or Standby Reserve.
- Be a retired military member of any service. Exceptions will be rare and approved at the Air Combat Command Public Affairs level when there is significant justification for inclusion.
- Be a paid employee of any political party or candidate.
- Hold financial interests that conflict with their role as a civic leader, or those who have current (or are bidding on) contracts with the Department of Defense.

Nominees can work in a media-related field, but should not be a newspaper, TV, professional blogger/vlogger or radio reporter due to the inherent conflicts of interest that could arise if allowed

unescorted access to the installation and/or access to base leadership in situations not intended to be publicized.

Individuals employed by Department of Defense contractors cannot be nominated, nor may nominees otherwise occupy a position that may create a perception of a conflict of interest between program participation, their private or organizational interests (for example, financial interests in Department of Defense contracts).

Please note: Honorary Commanders may be removed from the program at the sole discretion of the 325th Fighter Wing Commander. Program participants can be removed for failure to participate in the program or engaging in any activity that brings discredit upon Tyndall Air Force Base, the Department of the Air Force or the Department of Defense. An Honorary Commander may request to terminate their term early if any unforeseen circumstances exist.

## **NOMINATION PROCEDURES**

Eligible nominees include non-federally elected or appointed officials, mayors, chamber of commerce-type group members, principals of local schools, business owners and others who, because of their position or influence in the community, can positively impact public support for the base.

Under no circumstances will participation be determined by any local civic organization, nor will any local civic organization assess a fee to any civic leaders who are chosen by the base to participate in the Tyndall Air Force Base Honorary Commanders Program.

To be considered for the program, please submit an [Honorary Commanders Nomination Form](#) to the 325th Fighter Wing Public Affairs office at [325fw.pa.publicaffairs@us.af.mil](mailto:325fw.pa.publicaffairs@us.af.mil).

## **SELECTION**

The 325th Fighter Wing Public Affairs office will collect and review all nominations. As the term closes out, the Public Affairs Community Engagement Team will recommend civic leaders from the pool of applicants to be on-boarded for the next term. All selectees will be routed through the 325th Fighter Wing Judge Advocate for review; final approval rests with the 325th Fighter Wing Commander. The 325th Fighter Wing Public Affairs office will notify selected nominees and provide further information about the induction ceremony.

## **POINTS OF CONTACT**

For further information on the Honorary Commanders Program, contact the 325th Fighter Wing Public Affairs Community Engagement Team at [325FW.PA.PublicAffairs@us.af.mil](mailto:325FW.PA.PublicAffairs@us.af.mil) or 850-283-3295/850-283-3333.