

Those confirmed to remain at Tyndall AFB:

- Will need to choose and move their dependents, from their current safe haven to a designated place (within the continental United States) no later than Feb. 28, 2019
- The designated place can be the Safe Haven location
- Once a location has been selected, they are authorized Safe Haven Evacuation Allowances for up to 30 calendar days to offset lodging, meals and incidental expenses while finding and establishing a permanent residence

Those confirmed to remain at Tyndall, and choosing to keep families in the area:

- No allowances will be authorized if dependents move from Safe Haven location back to Tyndall AFB
- The member and their dependents will receive the "with-dependents" BAH for Tyndall AFB

Options for military members:

- Return to their residence if livable or find a residence in the Panama City area for them and their families using BAH and possible insurance money
- Apply for Humanitarian Reassignment
- Select a designated location for their families and return back to Tyndall when recalled by their commander

Options for civilian employees:

- Return to their residence, if livable, or find a residence in the Panama City area for them and their families
- If home is deemed uninhabitable, receive subsistence allowances while returning to duty if recalled. Dependents can remain evacuated (safe haven allowances continue) or return with employee (safe haven allowances end)



DEPARTMENT OF THE AIR FORCE
WASHINGTON DC

OFFICE OF THE ASSISTANT SECRETARY

November 20, 2018

MEMORANDUM FOR AF/A1P

FROM: SAF/MRM

SUBJECT: Authorization of Dependent Travel to a Designated Place for Tyndall AFB Evacuees

This memorandum supersedes, and replaces in its entirety, the attached Memorandum dated November 13, 2018. The primary purpose of this revised memorandum is to extend the timeline for selection of, and move to, a "designated place" by evacuees (military dependents).

Due to the extensive damage to base infrastructure, the Assistant Secretary of Defense for Manpower and Reserve Affairs designated Tyndall AFB a non-concurrent travel area on November 8, 2018. The designation as a non-concurrent travel area restricts dependent travel to the base for a projected period of time of over 20 weeks requiring evacuees assigned to Tyndall AFB to select a designated place.

I am authorizing those Tyndall AFB evacuees whose military sponsor will remain assigned at Tyndall for the 20 weeks or more, beginning November 13, 2018, to choose, and move to, a CONUS (48 contiguous states and District of Columbia) designated place no later than February 28, 2019. On March 1, 2019, if the dependent has not selected and moved to the designated place, the safe haven converts to the designated place.

Once at the designated place, the dependent is authorized safe haven evacuation allowances as specified in JTR, Table 6-17 for up to 30 calendar days to offset lodging, meals and incidental expenses while finding a house and establishing a permanent residence. If the dependent moves to a designated place that is other than the current safe haven location, the safe haven allowances in JTR, Table 6-17 continue until the dependent occupies a permanent residence or 2400 hours on the 30th day after arrival at the designated place. (JTR, Table 6-18, Rule 6). Notably, dependents of members who are "not" remaining at Tyndall AFB for 20 weeks or more will continue to receive safe haven allowances until the member departs Tyndall in a permanent change of station status or the ordered evacuation is terminated.

My staff will stay engaged with ACC/A1 and AFPC as the move process evolves and further evaluate this direction early in 2019. My point of contact is Ms. Jean R. Love, (703) 692-7757.

A handwritten signature in black ink, reading "Jeffrey R. Mayo".

JEFFREY R. MAYO
Deputy Assistant Secretary
(Force Management Integration)



Designated Place Entitlements & FAQs

Entitlements:

- If a member chooses a designated place move for their dependents, the family will receive the following entitlements:
 - PCS mileage if driving POV to designated place or airfare reimbursed to the government rate
 - For driving: standard CONUS per diem rate of \$149 a day (\$94 Lodging/\$55 meals and incidentals) for primary dependents, 75% for each additional dependent over 12, and 50% for each additional dependent under 12.
 - Primary dislocation allowance (DLA) at “with-dependent” rate.
 - Household goods moved to the designated place (Determined by weight. Contact TMO).
 - Basic allowance for housing (BAH) at the with-dependent rate at dependent designated place once a primary residence is established in the first 30 days after selecting the designated place.
 - Family Separation Housing (FSH) at single rate for member.
 - Must be applied for after proof of residence has been established at each location.
 - Family separation allowance (FSA) if separated by orders/memorandum from dependents for at least 31 days
- If a member chooses to move their dependents back to the Tyndall AFB area (20 mile radius) instead of a designated place:
 - No allowances will be authorized if dependents move from safe haven location back to Tyndall AFB.
 - The member and their dependents will receive the “with-dependents” BAH for Tyndall AFB.
- If a member chooses a designated place move for their dependents and would like to move their dependents back to Tyndall AFB:
 - No allowances will be authorized if dependents move from the designated place back to Tyndall AFB **before** the non-concurrent travel authorization is rescinded (at least 20 weeks).
 - Allowances will be authorized (per JTR Table 6-19) if dependents move from designated place back to Tyndall AFB **after** the non-concurrent travel authorization is rescinded (at least 20 weeks). Travel entitlements will be authorized as below back to Tyndall AFB:
 - PCS mileage if driving POV from designated place to Tyndall AFB or airfare reimbursed to the government rate
 - For driving: standard CONUS per diem rate of \$149 a day (\$94 Lodging/\$55 meals and incidentals) for primary dependents, 75% for each dependent over 12, and 50% for each dependent under 12.
 - Primary dislocation allowance (DLA) at the “with-dependent” rate.
 - Household goods moved to designated place (Determined by weight. Contact TMO).

FAQs

1. **Am I able to move my dependents back to the Panama City area?**
 - Yes, but the government will not fund the travel back to Panama City if that travel occurred after 8 November, when non-concurrent travel was approved. The member will continue to receive the “with-dependents” BAH rate for Tyndall AFB.
2. **What is a designated move?**
 - A designated move is a move at government’s expense to relocate dependents away from the PDS (Tyndall AFB) when the PDS is unsuitable to support dependents. It’s essentially moving your dependents to a designated place for at least 20 weeks (current authorization).



3. Does this apply to Civilian/NAF employees and their dependents?

- No.

4. When can I choose a designated place?

- If the Squadron Commander has decided that the military member will remain assigned to Tyndall AFB (not PCSing within 20 weeks) then a member can choose a designated place immediately.
- Once a designated place is selected, the dependents have 30 days to establish a permanent residence at the designated place. Once a permanent residence is established, BAH for that location will start. If the dependents have not established a permanent residence after 30 days, BAH will still start on the 31st day (safe haven allowances end).
- If a member has a projected assignment, there is no requirement to select a designated place.
- If a member is unsure of their status, they are not required to select a designated place until the Squadron Commander has decided that the member will remain assigned to Tyndall AFB.

5. What are the procedures for choosing a designated place?

- Additional information will be published by AFPC to inform commanders on the procedures; this is expected next week. Commanders will be required to notify AFPC so that the appropriate entitlements can be started.

6. Who does the designated place memorandum apply to?

- The designated place memorandum only applies to those who have been notified by their unit commander that they will remain stationed at Tyndall AFB for 20 weeks or more.

7. What if I have not yet been notified that I will remain stationed at Tyndall AFB?

- All members' dependents who assignments are still undecided will remain in safe haven until decisions have been made.

8. Would families be able to return at government expense after housing is available?

- Yes, when the non-concurrent travel authorization is lifted. If dependents move from the designated place earlier than 20 weeks from the designated place it will not be funded by the government.

9. What will happen after the 20 weeks?

- A determination will be made if Tyndall AFB is suitable for families. If Tyndall AFB is still not a suitable location for families, then the current restrictions will remain in effect. If Tyndall AFB is deemed suitable for families, dependents may be offered the option to move back to Tyndall AFB at government expense.

10. Where would Airmen live if called back to base?

- Dorms, tents, and off-base residences are available. This memorandum does not end the evacuation order or call military members back to Tyndall AFB. Military members are still in TDY status and will continue to receive entitlements until recalled back to Tyndall AFB.

11. Would Airmen receive dual BAH (1 for family designated place and 1 for Airmen at Tyndall)?

- Yes. This entitlement is called Family Separation Housing (FSH). Dependents must apply for this entitlement and provide proof of residence at the designated place. Members must also prove off-base residence.
- If the military member resides with the dependents only one BAH is payable.

12. Will Airmen receive Family Separation Allowance (FSA)?

- Yes. If the member is displaced from their family they will receive this entitlement. FSA would be started after the 30th day of being recalled to Tyndall AFB. Member is required to complete DD Form 1561, Statement of Substantiate Payment of Family Separation Allowance in order to receive FSA.



- 13. I do not know if I'm going to be at Tyndall AFB for 20 weeks? May I move my dependents?**
- No, the memo only applies to members that know they will remain at Tyndall AFB longer than 20 weeks.
- 14. Will members receive entitlements for moving personal property?**
- Yes, members will receive PPM entitlements to move their belongings to the designated place. (Contact TMO)
- 15. What if I have to pay a lodging cancellation fee for moving my dependents? Is this reimbursable?**
- No.
- 16. Will this end the evacuation order?**
- No, but it will affect dependents that choose a designated place. The evacuation allowances will end once the dependents are established at their designated place in a permanent residence or 30 days after the designated place is determined, whichever occurs first. Dependents who move to a designated place will receive BAH for that location and will no longer receive a per diem allowance. At that time they can file their travel voucher.
- 17. Can families stay in the Panama City area?**
- Yes, but they will not receive travel entitlements to return to Tyndall AFB from their safe haven location if they traveled after 8 November, when non-concurrent travel was approved.
- 18. Is Dislocation Allowance (DLA) authorized?**
- Yes, at the "with-dependent" rate if you are eligible for the designated place move. DLA rates will change 1 Jan and can be found at:

<https://www.defensetravel.dod.mil/site/otherratesDLA.cfm>
- 19. How far or close can my designated place be?**
- The designated place must be at least 20 miles from Tyndall AFB and within the CONUS (48 contiguous states and the District of Columbia).
 - If the military member is living with the dependents as their permanent residence, even if outside of 20 miles, only one "with-dependents" BAH is authorized.
- 20. Does this apply to deployed members whose dependents evacuated?**
- Yes.
- 21. I only have underage dependents, does this still apply?**
- Yes, if the dependents move to a designated place, with a designated caregiver, they will receive "with-dependents" BAH for that area (paid to member).